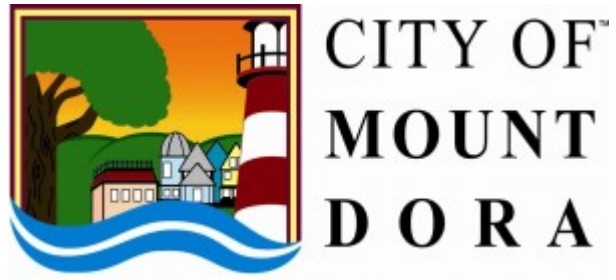


# Invitation to Bid

NUMBER  
ITB# 19-LS-022



**City of Mount Dora**

## **Fireworks Display Services**

*Marilyn Douglas*  
*Purchasing Manager*

## LEGAL NOTICE

Notice is hereby given that the City of Mount Dora is accepting Sealed Bids to provide services under **ITB# 19-LS-022- Fireworks Display Services**. Bids will be received until **2:00 pm, on May 28, 2019** by the Purchasing Department, City Warehouse, **1501 Robie Avenue**, Mount Dora, FL 32757.

### ITB# 19-LS-022 “FIREWORKS DISPLAY SERVICES”

A pre-bid conference is not applicable for this solicitation.

A  non-mandatory  mandatory pre-bid/pre-proposal conference will be held only once \_\_\_\_\_, **2019**, commencing promptly at **9:00 am** in the Council Chambers, 510 North Baker Street, Mount Dora, FL 32757.

If this pre-bid conference is denoted as “mandatory”, prospective proposers must be present in order to submit a bid response.

The City of Mount Dora does not discriminate based on age, race, color, sex, religion, national origin, disability or marital status.

This Public Notice has been posted on the City of Mount Dora’s website: [www.cityofmoundora.com](http://www.cityofmoundora.com) , [www.demandstar.com](http://www.demandstar.com) and also posted in the Lobby of City Hall.

All meetings, unless noted otherwise, will be held in the **Conference Room** on the first floor of City Hall. Please be advised that dates, time, and locations are subject to change and will be posted in the Lobby of City Hall.

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## 1) INTRODUCTION/OVERVIEW

### A) Purpose/Objective

The City of Mount Dora has issued this Invitation to Bid (hereinafter, “**ITB**”) with the sole purpose and intent of obtaining bids from interested and qualified vendors offering to provide professional commercial **Fireworks Display Services**, in accordance with the specifications stated and/or attached herein/hereto. The successful bidder will hereinafter be referred to as the “Contractor”.

If awarded, a contract to provide these services will be effective on the date such contract is approved by the City of Mount Dora, City Council (herein after, the “Council”), signed by all required parties and filed with the City Clerk.

As is more fully explained in Section “6L” of this **ITB**, an award, if made, will be made to the best overall bidder(s) whose bid is most advantageous to the City, taking into consideration the evaluation factors set forth in this **ITB**. The City will not use any other factors or criteria in the evaluation of the bids received.

### B) Background

The City serves an area of 12 square miles with a population of approximately 14,536. The City’s fiscal year begins on October 1st and ends on September 30th. The Finance Department maintains the funds and accounts of the City. The Finance Department is responsible for the custody and accounting of funds in each department.

More detailed information on the government and its finances can be found in City of Mount Dora’s Comprehensive Annual Financial Report for fiscal year **2017-2018** and in the City’s Annual Budget for fiscal year **2018-2019**. Copies of these documents may be viewed on [www.cityofmounddora.com](http://www.cityofmounddora.com). The City of Mount Dora is exempt from any and all state, local and federal taxes.

### C) Inquiries

Direct questions related to this ITB to Marilyn Douglas, Purchasing Manager, and submit such questions in writing to: [Finance-Purchasing@cityofmounddora.com](mailto:Finance-Purchasing@cityofmounddora.com). Please include the page and paragraph number for each question in order to ensure that questions asked are responded to correctly.

Bidders must clearly understand that the only official answer or position of the City will be the one stated in writing from [Finance-Purchasing@cityofmounddora.com](mailto:Finance-Purchasing@cityofmounddora.com). All questions asked, along with the answers rendered will be electronically distributed to vendors registered for this solicitation and additionally posted on the City website ([www.cityofmounddora.com](http://www.cityofmounddora.com)) and on DemandStar ([www.demandstar.com](http://www.demandstar.com)).

**D) Method of Source Selection**

The City is using the Bids methodology of source selection for this procurement, as authorized by Resolution 2019-12 establishing and adopting the City Purchasing Policy. Each Bid will be reviewed to determine if the Bid is responsive to the ITB. Bids deemed to be non-responsive may be rejected. A responsive Bid is one which has been signed and submitted by the specified Bid deadline, and has provided the information required to be submitted with the Bid. Poor formatting, poor documentation, incomplete or unclear information may be considered substandard submissions and may adversely impact consideration of a Bid. Respondents who fail to comply with the required and/or desired elements of this ITB do so at their own risk.

The City may, as it deems necessary, conduct discussions with responsible bidders determined to be in contention for being selected for award for the purpose of clarification to assure full understanding of, and responsiveness to solicitation requirements.

**E) Pre-Bid Conference**

**Pre-bid Conference**

A pre-bid conference is not applicable for this solicitation.

A  non-mandatory  mandatory pre-bid conference will be held on \_\_\_\_\_, commencing promptly at \_\_\_\_\_, and will be held in the Council Chambers, 510 North Baker Street, Mount Dora, Florida 32757.

If this pre-bid conference is denoted as “mandatory”, prospective bidders must be present in order to submit a bid response.

**F) Projected Timetable**

The following projected timetable should be used as a working guide for planning purposes only. The City reserves the right to adjust this timetable as required during the course of the ITB process.

Event	Date
ITB Notice	May 7, 2019
Last Date for Receipt of Written Questions	May 15, 2019
Addendum Issued (If Applicable)	May 17, 2019
Bid Opening Date	May 28, 2019 2:00 pm
Notice of Recommendation	May 28, 2019
City Council Meeting Date	June 18, 2019

## 2) GENERAL DESCRIPTION OF SPECIFICATIONS OR SCOPE OF WORK

**Description:** The City of Mount Dora is requesting proposals for the purpose of providing a premium commercial fireworks display event that will remain active for a 7-20 minute period depending on the event.

The City holds annual fireworks displays for the following events:

- July 3, 2019 – “Freedom on the Waterfront” (over Lake Dora from Palm Island & Evans Park);
- December 31, 2019 – “New Year’s Eve Celebration” (over Lake Dora from 4th Avenue Docks);
- Alternate Event with date to be determined.

The City desires each display event to synchronize with pre-recorded musical scores themed as appropriate for each occasion.

### Scope of Service:

#### “Freedom on the Waterfront” - July 3, 2019

1. The successful proposer will provide all necessary equipment, personnel, and material for set up, fireworks display, tear down. Contractor shall provide a complete fireworks display lasting no less than twenty (20) minutes. The scheduled time of the launching will be at 9:15 pm EST.
2. There shall be a three-phase display with an opener no less than 1 minute, a main body of the show lasting no less than 18 minutes, and a finale lasting no less than 1 minute.
3. Shells shall be “racked” and fired from Grantham Pointe by a licensed pyrotechnic company and trained personnel.
4. All fireworks to be included in the presentation are to be of premium quality such as 1.3 G and 1.4G. No consumer grade fireworks are to be used.
5. The firework display should comprise a combination of 1.5 inch to 5 inch shells that meet the prior approval of the City of Mount Dora’s Fire Marshall. The breakdown of each section of the display shall be as follows:

#### **Opener: 160 Total Display Shells**

100: 1 inch - 2.5 inch Premium single shot and multi shot cake effects

30: 3 inch Premium Fireworks Shells- variety of effects

18: 4 inch Premium Fireworks Shells -variety of effects

12: 5 inch Premium Fireworks Shells -variety of effects

**Main Body: 1,130 Total Display Shells**

500: 1 inch - 2.5 inch Premium single shot and multi shot cake effects

150: 3 inch Premium Fireworks Shells - variety of effects

180: 4 inch Premium Fireworks Shells - variety of effects

300: 5 inch Premium Fireworks Shells -variety of effects

**Grand Finale: 1360 Total Display Shells**

500: 1 inch - 2.5 inch Premium single shot and multi shot cake effects

250: 3 inch Premium Fireworks Shells -variety of effects

55: 4 inch Premium Fireworks Shells -variety of effects

55: 5 inch Premium Fireworks Shells -variety of effects

**TOTAL SHELL COUNT: 2,650**

**“New Year’s Eve Celebration” - December 31, 2019**

1. The successful proposer will provide all necessary equipment, personnel, and material for set up, display show, tear down and provide a complete fireworks display lasting no less than seven (7) minutes. The scheduled time of launching will be at 12:00 am (Midnight, January 1)
2. Shells shall be “racked” and fired from the 4<sup>th</sup> Avenue Docks by a licensed pyrotechnic company and trained personnel.
3. All fireworks to be included in the presentation are to be of premium quality such as 1.3 G and 1.4G. No consumer grade fireworks are to be used.
4. The firework display should comprise a combination of 1.5 inch to 4 inch shells that meets the approval of the City of Mount Dora’s Fire Marshall. The breakdown of each section of the display shall be as follows:
5. Total Display Shells
  - 300: 1 inch - 2.5 inch Premium single shot and multi shot cake effects
  - 240: 3 inch Premium Fireworks Shells -variety of effects
  - 60: 4 inch Premium Fireworks Shells -variety of effects

**TOTAL SHELL COUNT: 600**

**Alternate Event – Date to be determined**

1. The successful proposer will provide all necessary equipment, personnel, and material for set up, display show, tear down and provide a complete fireworks display lasting no less than seven (7) minutes.
2. Shells shall be “racked” and fired from the 4<sup>th</sup> Avenue Docks by a licensed pyrotechnic company and trained personnel.

3. All fireworks to be included in the presentation are to be of premium quality such as 1.3 G and 1.4G. No consumer grade fireworks are to be used.
4. The firework display should comprise a combination of 1.5 inch to 4 inch shells that meets the approval of the City of Mount Dora’s Fire Marshall. The breakdown of each section of the display shall be as follows:
5. Total Display Shells
  - 300: 1 inch - 2.5 inch Premium single shot and multi shot cake effects
  - 240: 3 inch Premium Fireworks Shells -variety of effects
  - 60: 4 inch Premium Fireworks Shells -variety of effects

**TOTAL SHELL COUNT: 600**

The successful bidder will provide complete liability insurance coverage, with the City of Mount Dora named as additional Insured. The liability insurance limits shall be no less than 5 Million dollars for General Liability and for Auto Liability Policy.

The successful bidder shall provide a “World Class” Fireworks Display events for the City of Mount Dora, and shall work with City of Mount Dora staff on music selection, fireworks effect selection, and coordination to the music.

City permit fees are \$300 per event. Permit fees are the responsibility of the Contractor.

**3) CITY’S RIGHT TO INSPECT**

The City or its authorized Agent shall have the right to inspect the successful Contractor’s files to determine status of work under the Agreement.

**4) TERMS AND CONDITIONS OF CONTRACT**

A contract/agreement resulting from this **ITB** shall be subject to the terms and conditions and any terms and conditions included in this **ITB**. The City reserves the right to include in any contract document such terms and conditions, as it deems necessary for the proper protection of the rights of the City. The City will not be obligated to sign any contracts, maintenance and/or service agreements or other documents provided by the Seller with their submittal until approved by Council.

The City’s standard contract terms and conditions can be found at:

<http://cityofmoundora.com/DocumentCenter/View/3564/Contractual-Terms-and-Conditions-06-30-2016?bidId=>

**5) GENERAL TERMS AND CONDITIONS**

**A) Licenses**

If required and/or requested, copies of any required licenses, as applicable to this service, must be submitted with the bid response indicating that the bidder is properly licensed to perform the



service requested. A bidder, with an office within the City is also required to have a business tax receipt and certificate of use.

If you have questions regarding required professional licenses and Business Tax Receipt and Certificate of use, contact the Finance Department, (352) 735-7178.

**B) Principals/Collusion**

By submission of this Bid, the undersigned, as Bidder, does declare that the only person or persons interested in this Bid as principal or principals is/are named therein and that no person other than therein mentioned has any interest in this Bid or in the contract to be entered into; that this Bid is made without connection with any person, company or parties making a Bid, and that it is in all respects fair and in good faith without collusion or fraud.

**C) Taxes**

The City is exempt from Federal Excise and State of Florida Sales Tax.

**D) Relation of City**

It is the intent of the parties hereto that the Bidder shall be legally considered an independent Bidder, and that neither the Bidder nor their employees shall, under any circumstances, be considered employees or agents of the City, and that the City shall be at no time legally responsible for any negligence on the part of said Bidder, their employees or agents, resulting in either bodily or personal injury or property damage to any individual, vendor, firm, or corporation.

**E) Term Contracts**

Initial contract period will be for two (2) years with the option for one (1) additional one-year renewal. This will result in a potential three (3) year contract.

If funds are not appropriated, cancellation will be accepted by this Seller on thirty (30) days prior written notice.

**F) Termination**

Should the Seller be found to have failed to perform his services in a manner satisfactory to the City, the City may terminate any order immediately for cause; further the City may terminate for convenience with a thirty (30) day written notice. The City shall be sole judge of non-performance.

**G) Liability**

The Seller will not be held responsible for failure to perform due to causes beyond its control, including, but not limited to, work stoppage, fires, civil disobedience, riots, rebellions, Acts of Nature and similar occurrences making performance impossible or illegal.

**H) Assignment**

The Seller shall not assign, transfer, convey, sublet or otherwise dispose of any or all of its rights, or interest therein, or his or its power to execute such services to any person, company or corporation without prior written consent of the City.

**I) Lobbying**

All Bidders are hereby placed on **NOTICE** that the City does not wish to be lobbied, either individually or collectively about a matter for which a Bidder has submitted a Bid.

Bidders and their agents are not to contact members of the City Council for such purposes as meeting or introduction, luncheons, dinners, etc. During the process, **from Bid announcement to final Council approval**, no vendor or their agent shall contact any other employee of the City in reference to this Bid, with the exception of the Finance Director or his designee(s). Failure to abide by this provision may serve as grounds for disqualification for award of this bid to the vendor.

**J) Single Bid**

Each Bidder must submit, with their bid, the required signed contract/agreement, if applicable, and all forms included in this **ITB**. Only **one** bid from a legal bidder will be considered. All submittals in violation of this requirement will be deemed non-responsive and rejected from further consideration.

**K) Protest Procedures**

Any appeal or protest to the Invitation to Bid shall be governed by the City of Mount Dora's Purchasing Policies and Procedures.

**L) Public Entity Crime**

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid or reply on a contract to provide any goods or services to a public entity; may not submit a bid or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity for a period of 36 months following the date of being placed on the convicted vendor list.

**M) Conflict of Interest**

Bidder shall complete the Conflict of Interest Affidavit included as an attachment to this **ITB** document.

Disclosure of any potential or actual conflict of interest is subject to City staff review and does not in and of itself disqualify a vendor from consideration.

These disclosures are intended to identify and or preclude conflict of interest situations during contract selection and execution.

**N) Prohibition of Gifts to City Employees**

No organization or individual shall offer or give, either directly or indirectly, any favor, gift, loan, fee, service or other item of value to any City employee, as set forth in Chapter 112, Part III, Florida Statutes, the current City Ethics Ordinance, and City Administrative Policy. Violation of this provision may result in one or more of the following consequences:

- a. Prohibition by the individual, vendor, and/or any employee of the vendor from contact with City staff for a specified period of time
- b. Prohibition by the individual and/or vendor from doing business with the City for a specified period of time, including but not limited to: submitting bids, **ITB**, and/or quotes
- c. Immediate termination of any contract held by the individual and/or vendor for cause.

**O) Immigration Reform and Control Act**

Bidder acknowledges, and without exception or stipulation, any vendor(s) receiving an award shall be fully responsible for complying with the provisions of the Immigration Reform and Control Act of 1986 as located at 8 U.S.C. 1324, et seq. and regulations relating thereto, as either may be amended. Failure by the awarded vendor(s) to comply with the laws referenced herein shall constitute a breach of the award agreement and the City shall have the discretion to unilaterally terminate said agreement immediately.

**P) Scrutinized Company List**

SCRUTINIZED COMPANY LIST – STATE OF FLORIDA REQUIREMENT: Sections 287.135 and 215.473, Florida Statutes, prohibit Florida municipalities from contracting with companies, for goods or services over \$1,000,000 that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or to engage in any Business operations with Cuba or Syria. Sections 287.135 and 215.4725 also prohibit Florida municipalities from contracting with companies, for goods or services in any amount that are on the list of Scrutinized Companies that Boycott Israel.

The list of “Scrutinized Companies” is created pursuant to Section 215.473, Florida Statutes. A copy of the current list of “Scrutinized Companies” can be found at the following link:

[https://www.sbafla.com/fsb/Portals/FSB/Content/Performance/Quarterly/2019\\_01\\_29\\_Web\\_Update\\_PFIA\\_Prohibited\\_List.pdf?ver=2019-01-29-130702-420](https://www.sbafla.com/fsb/Portals/FSB/Content/Performance/Quarterly/2019_01_29_Web_Update_PFIA_Prohibited_List.pdf?ver=2019-01-29-130702-420)

The company representative authorized to sign on behalf of the bidder, hereby CERTIFIES that the company identified as the Respondent is not listed on either the Scrutinized Companies with Activities in Sudan List; or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; is not participating in a boycott of Israel; and does not have any business operations with Cuba or Syria. Authorized representative understands that pursuant to

Sections 287.135 and 215.473, Florida Statutes, the submission of a false certification may subject the Respondent Company to civil penalties, attorney's fees, and/or costs.

## 6) INSTRUCTION FOR BID

### A) Compliance with the ITB

Bids must be in strict compliance with this **ITB**. Failure to comply with all provisions of the **ITB** may result in disqualification.

### B) Acknowledgment of Insurance Requirements

By signing the Insurance Requirements included in this **ITB**, Bidder acknowledges these conditions may include Insurance Requirements.

It should be noted by the Bidder that, in order to meet the City's requirements, there may be additional insurance costs to the Bidder's vendor. It is, therefore, imperative that the bidder discuss these requirements with the Bidder's insurance agent, as noted on the Insurance Check List, so that allowances for any additional costs can be made by the Bidder.

The Bidder's obligation under this provision shall not be limited in any way by the agreed upon contract price, or the Bidder's limit of, or lack of, sufficient insurance protection.

Bidder also understands that the evidence of required insurance may be required within five (5) business days following notification of its offer being accepted; otherwise, the City may rescind its acceptance of the Bidder's bid.

The specific insurance requirements for this solicitation are included as part of this solicitation.

### C) Acknowledgment of Bonding Requirements

By signing its bid, and if applicable, Bidder acknowledges that it has read and understands the bonding requirements for this bid. Requirements for this solicitation are checked.

Not Applicable

Bid Bond: Shall be submitted with bid response in the most recent form of an AIA document 310.

The Bid Bond shall be retained by the City as liquidated damages if the successful Bidder fails to execute and deliver to the City the products/service, or fails to deliver any required Performance and Payment Bonds or Certificates of Insurance, all within twenty-one (21) calendar days after receipt of the Notice of Selection for Award. Bid Bonds shall be executed by a corporate surety licensed under the laws of the State of Florida to execute such bonds, with conditions that the surety will, upon demand, forthwith make payment to the City upon said bond. No bids including alternates, if applicable, shall be withdrawn within one hundred and eighty (180) days after the bid closing date thereof. If a bid is not accepted within said time period it shall be deemed rejected and the Bid Bond shall be released. In the event that the City awards the contract prior to the expiration of the one hundred and eighty (180) day period without selecting any or all alternates, the City shall retain the right to subsequently award to the successful Bidder said alternates at a later time and approved by the Finance Director or designee, and the successful Bidder.

- Performance and Payment Bonds: For projects in excess of \$200,000, bonds shall be submitted with the executed contract by Bidders receiving award, and written for 100% of the Contract award amount, the cost borne by the Bidder receiving an award. The City reserves the right to require bonds on projects less than \$200,000. The Performance and Payment Bonds shall be underwritten by a surety authorized to do business in the State of Florida and otherwise acceptable to Owner; provided, however, the surety shall be rated as “A-“ or better as to general policy holders rating and Class V or higher rating as to financial size category and the amount required shall not exceed 5% of the reported policy holders surplus, all as reported in the most current Best Key Rating Guide, published by A.M. Best Company, Inc. of 75 Fulton Street, New York, New York 10038.

Should the contract amount be less than \$500,000, the requirements of Section 287.0935, F.S. shall govern the rating and classification of the surety.

All performance security under the subsequent contract shall be in force throughout the final completion and acceptance of the project awarded.

If the surety for any bond furnished by Vendor is declared bankrupt, becomes insolvent, its right to do business is terminated in the State of Florida, or it ceases to meet the requirements imposed by the Contract Documents, the Vendor shall, within five (5) calendar days thereafter, substitute another bond and surety, both of which shall be subject to the Owner’s approval.

**D) Delivery of Bids**

All bids are to be delivered before **2:00 pm**, local time, on or before **May 28, 2019** to:

City of Mount Dora  
Purchasing Department  
1501 Robie Avenue  
Mount Dora, Florida 32757

The City shall not bear the responsibility for bids delivered to the Purchasing Department past the stated date and/or time indicated, or to an incorrect address by bidder’s personnel or by the bidder’s outside carrier. However, the Purchasing Department, or designee, shall reserve the right to accept bids received after the posted close time only under the following condition:

The tardy submission of the bid is due to the following circumstances, which shall include but not be limited to: late delivery by commercial carrier such as Fed Ex, UPS or courier where delivery was scheduled before the deadline.

**Bidders must submit two (2) total copies of the bid, one (1) original and one (1) electronic copy in PDF format, on a USB flash drive.**

List the Bid Number and Bid Title on the outside of the box or envelope and note “Invitation to Bid enclosed.”

**E) Evaluation of Bids (Procedure)**

The City's procedure for selecting is as follows:

1. Invitation to Bid issued.
2. The Department and the Purchasing Manager shall review the bids received and verify whether each bid appears to be minimally responsive to the requirements of the published **ITB**
3. Vendor selection will be based on the lowest, compliant, qualified bid unless specified otherwise in the Invitation to Bid.
4. The City reserves the right to withdraw this **ITB** at any time and for any reason, and to issue such clarifications, modifications, and/or amendments as it may deem appropriate.
5. Receipt of a bid by the City or a submission of a bid to the City offers no rights upon the Bidder nor obligates the City in any manner.
6. Acceptance of the bid does not guarantee issuance of any other governmental approvals. The City reserves the right to withdraw this **ITB** at any time and for any reason, and to issue such clarifications, modifications, and/or amendments as it may deem appropriate. Receipt of a bid by the City or a submission of a bid to the City offers no rights upon the Bidder nor obligates the City in any manner.

Acceptance of the Bid does not guarantee issuance of any other governmental approvals.

**F) Ambiguity, Conflict, or Other Errors in the ITB**

If a Bidder discovers any ambiguity, conflict, discrepancy, omission, or other error in the **ITB**, Bidder shall immediately notify the Purchasing Manager, noted herein, of such error in writing and request modification or clarification of the document. The Purchasing Manager will make modifications by issuing a written revision and will give written notice to all parties who have received this **ITB** from Demandstar or the City's website.

The Bidder is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in the **ITB** prior to submitting the bid otherwise determination of the governing provision will be at the discretion of the City at no impact to the terms of the bid.

**G) Bid, Presentation, and Protest Costs**

The City will not be liable in any way for any costs incurred by any bidder in the preparation of its bid in response to this **ITB**, nor for the presentation of its bid and/or participation in any discussions, negotiations, or, if applicable, any protest procedures.

**H) Acceptance or Rejection of Bids**

The right is reserved by the City to waive any irregularities in any bid, to reject any or all bids, to re-solicit for bids, if desired, and upon recommendation and justification by the City to accept

the bid which in the judgment of the City is deemed the most advantageous for the public and the City.

Any bid which is incomplete, conditional, obscure, or which contains irregularities of any kind, may be cause for rejection. In the event of default of the successful bidder, or their refusal to enter into the City contract, the City reserves the right to accept the bid of any other bidder or to re-advertise using the same or revised documentation, at its sole discretion.

**I) Requests for Clarification of Bids**

Requests by the Purchasing Manager to a bidder for clarification of bid(s) shall be in writing. Bidder's failure to respond to request for clarification may deem bidder to be non-responsive, and may be just cause to reject its bid.

**J) Validity of Bids**

No bid can be withdrawn after it is filed unless the Bidder makes their request in writing to the City prior to the time set for the closing of Bids.

All bids shall be valid for a period of one hundred eighty (180) days from the submission date to accommodate the evaluation and selection process.

**K) Response Format**

The bid shall be deemed an offer to provide products/services to the City. In submitting a bid, the Bidder declares that he/she understands and agrees to abide by all specifications, provisions, terms and conditions of same, and all ordinances and policies of the City. The Bidder agrees that if the contract is awarded to him/her, he/she will perform the work in accordance with the provisions, terms and conditions of the contract.

To facilitate the fair evaluation and comparison of bids, all bids must conform to the guidelines set forth in this **ITB**. Any portions of the bid that do not comply with these guidelines must be so noted and explained in the Acceptance of Conditions section of the bid. However, any bid that contains such variances may be considered non-responsive.

Bids should be prepared simply and economically, providing a straightforward concise description of the Bidder's ability to meet the City's needs, as stated in the **ITB**. All copies of the bid should be bound and tabbed. The utilization of recycled paper for bid submission is strongly encouraged.

The items listed as required forms shall be submitted with each bid and should be submitted in the order shown. Each section should be clearly labeled, with pages numbered and separated by tabs. Failure by a bidder to include all listed items may result in the rejection of its bid.

All costs associated with delivering the requested products/services shall be detailed in the format requested on the Bid Form.

**L) Bid Evaluation Factors**

As previously stated, award of bid shall be based on the lowest priced, compliant, qualified bid unless specified otherwise in the Invitation to Bid.

**Drug-Free Workplace:** In accordance with Florida Statute 287.087, preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid received from a business that furnishes a form certifying that it is a Drug Free Workplace shall be given preference in the award process. NOTE: In the event, the submitter wishes to provide items specified above and beyond the stated requirements of this request at “no cost” to the City of Mount Dora, these products/services should be identified and included in the request response.

**Tie Breaker:** In the event of a tie (with each business certifying that it is a Drug-Free Workplace), the preference will be given to the Bidder within the city limits or principal office closest to City Hall.



## **7) ALL REQUIRED FORMS**

### Required forms:

1. Bidder's Checklist
2. Conflict of Interest Affidavit
3. Certification Regarding Scrutinized Companies' Lists
4. Declaration Statement
5. Insurance Requirements
6. Drug Free Workplace Certification
7. Non-Collusion Affidavit of Prime Bidder
8. Public Entity Crimes Statement
9. Vendor Information
10. W9
11. Compliance with Public Records Law
12. Bid Pricing Form

## BIDDER'S CHECK LIST

**IMPORTANT:** Please read carefully, sign in the spaces indicated and return with your Bid.

Bidder should check off each of the following items as the necessary action is completed:

- All applicable forms have been signed and included
- Any addenda have been signed and included.
- The mailing envelope has been addressed to:

City of Mount Dora  
Purchasing Department  
**1501 Robie Avenue**  
Mount Dora, Florida 32757

- The **mailing envelope must be sealed and marked** with Bid Number “**ITB# 19-LS-022**”, Bid Title “**Fireworks Display Services**” and Due Date **May 28, 2019 @ 2:00 pm**”
- The Bid will be mailed or delivered in time to be received no later than the specified due date and time. (Otherwise Bid cannot be considered.)

**ALL COURIER-DELIVERED BIDS MUST HAVE THE ITB NUMBER AND BID NAME ON THE OUTSIDE OF THE COURIER PACKET**

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

# CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the vendor (employees, officers and/or agents) certifies, and hereby discloses, that, to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest or activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the vendor (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the vendor (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

State of \_\_\_\_\_)

City of \_\_\_\_\_)

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, 2019, by \_\_\_\_\_, who is personally known to me to be the \_\_\_\_\_ for the vendor, OR who produced the following identification: \_\_\_\_\_.

\_\_\_\_\_

Notary Public

My Commission Expires: \_\_\_\_\_

**VENDOR CERTIFICATION REGARDING  
SCRUTINIZED COMPANIES' LISTS**

Respondent Vendor Name: \_\_\_\_\_

Name of Company \_\_\_\_\_

FEIN: \_\_\_\_\_

Authorized Representative's Name and Title \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Sections 287.135 and 215.473, Florida Statutes, prohibit Florida municipalities from contracting with companies, for goods or services over \$1,000,000 that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or to engage in any Business operations with Cuba or Syria. Sections 287.135 and 215.4725 also prohibit Florida municipalities from contracting with companies, for goods or services in any amount that are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Section 215.473, Florida Statutes. A copy of the current list of "Scrutinized Companies" can be found at the following link:

<https://www.sbafla.com/fsb/FundsWeManage/FRSPensionPlan/GlobalGovernanceMandates/QuarterlyReports.aspx>

As the person authorized to sign on behalf of the Respondent Vendor, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List; or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; is not participating in a boycott of Israel; and does not have any business operations with Cuba or Syria. I understand that pursuant to Sections 287.135 and 215.473, Florida Statutes, the submission of a false certification may subject the Respondent Vendor to civil penalties, attorney's fees, and/or costs.

I understand and agree that the City may immediately terminate any contract resulting from this solicitation upon written notice if the company referenced above are found to have submitted a false certification or any of the following occur with respect to the company or a related entity: (i) for any contract for goods or services in any amount of monies, it has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or (ii) for any contract for goods or services of one million dollars (\$1,000,000) or more, it has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or it is found to have been engaged in business operations in Cuba or Syria.

Certified By: \_\_\_\_\_,

Authorized Signature (Print Name and Title) \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Signature Bidder/proposer understands and agrees that the City may immediately terminate any contract resulting from this solicitation upon written notice if the company referenced above are found to have submitted a false certification or any of the following occur with respect to the company or a related entity: (i) for any contract for goods or services in any amount of monies, it has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or (ii) for any contract for goods or services of one million dollars (\$1,000,000) or more, it has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or it is found to have been engaged in business operations in Cuba or Syria. Lists are created pursuant to section 215.473, Florida Statutes.

## DECLARATION STATEMENT

City of Mount Dora  
510 North Baker Street  
Mount Dora, FL 327572

**RE: ITB NO. 19-LS-022 “Fireworks Display Services”**

Dear Mayor and Council Members:

The undersigned, as Bidder (herein used in the masculine, singular, irrespective of actual gender and number) declares that he is the only person interested in this bid or in the contract to which this bid pertains, and that this bid is made without connection or arrangement with any other person and this bid is in every respect fair and made in good faith, without collusion or fraud.

The Bidder further declares that he has complied in every respect with all the Instructions to Bidders issued prior to the opening of bids, and that he has satisfied himself fully relative to all matters and conditions with respect to the general condition of the contract to which the bid pertains.

The Bidder puts forth and agrees, if this bid is accepted, to execute an appropriate City document for the purpose of establishing a formal contractual relationship between him, and the City, for the performance of all requirements to which the bid pertains. The Bidder states that the bid is based upon the bid documents listed by **ITB # 19-LS-022**.

IN WITNESS WHEREOF, WE have hereunto subscribed our names on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ in the City of \_\_\_\_\_, in the State of \_\_\_\_\_.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

## INSURANCE REQUIREMENTS

### INSURANCE TYPE

### REQUIRED LIMITS

=====

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> 1. Worker's Compensation Requirements.   | Statutory Limits of Florida Statutes, Chapter 440 and all Federal Government Statutory Limits and |
| <input checked="" type="checkbox"/> 2. Commercial General Liability (Occurrence Form) patterned after the current I.S.O form with no limiting endorsements.  | <u>Bodily Injury &amp; Property Damage</u><br><br><u>\$5,000,000</u> single limit per occurrence  |
| <input checked="" type="checkbox"/> 3. Indemnification: To the maximum extent permitted by Florida law, the Contractor/Vendor/Consultant shall indemnify and hold harmless the City of Mount Dora, its officers and employees from any and all liabilities, damages, losses and costs, including, but not limited to, reasonable attorneys' fees and paralegals' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Contractor/Vendor/Consultant or anyone employed or utilized by the Contractor/Vendor/Consultant in the performance of this Agreement. This indemnification obligation shall not be construed to negate, abridge or reduce any other rights or remedies which otherwise may be available to an indemnified party or person described in this paragraph. |   |
| <p>This section does not pertain to any incident arising from the sole negligence of the City of Mount Dora.</p>   |   |
| <input checked="" type="checkbox"/> 4. Automobile Liability  | <u>\$ 5,000,000</u> Each Occurrence<br>Owned/Non-owned/Hired<br>Automobile Included               |
| <input type="checkbox"/> 5. Other Insurance as indicated below:<br>Errors and Omissions or Professional<br>Malpractice Coverage  | \$ 1,000,000 Per Occurrence   |
| <input type="checkbox"/> 6. Aircraft Liability \$1,000,000 each occurrence combined single limit for bodily injury liability and property damage liability.  |   |
| <input checked="" type="checkbox"/> 7. Contractor/Vendor/Consultant shall ensure that all subcontractors comply with the same insurance requirements that he is required to meet. The same Consultant shall provide City with certificates of insurance meeting the required insurance provisions.   |   |
| <input checked="" type="checkbox"/> 8. The City of Mount Dora must be named as " <b>ADDITIONAL INSURED</b> " on the Insurance Certificate for Commercial General Liability where required.   |   |

**INSURANCE REQUIREMENTS**  
(Continued)

9. The City of Mount Dora shall be named as the Certificate Holder.

NOTE: The "Certificate Holder" should read as follows:

City of Mount Dora  
Mount Dora, Florida

No City Division, Department, or individual name should appear on the Certificate. No other format will be acceptable.

10. **Thirty (30) Days Cancellation Notice** required.

11. The Certificate must state the **ITB 19-LS-022 Fireworks Display**

.

=====

**PROPOSER'S AND INSURANCE AGENT'S STATEMENT:**

We understand the insurance requirements of these specifications and that the evidence of insurability may be required within five (5) days of the award of **ITB 19-LS-022**.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

\_\_\_\_\_  
Insurance Agency

\_\_\_\_\_  
Signature of Proposer's Agent



## DRUG-FREE WORKPLACE PROGRAM CERTIFICATION

Preference to businesses with drug-free workplace programs. -- Whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**Does the individual responding to this solicitation certify that their firm has implemented a drug-free workplace program in accordance with the provision of Section 287.087, Florida Statutes, as stated above?**

- YES**  
 **NO**

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

**NON-COLLUSION AFFIDAVIT OF PRIME BIDDER**

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_, being first duly sworn, deposes and says that:

He/she is \_\_\_\_\_ of \_\_\_\_\_, Bidder that has submitted the attached Bid;

He/she is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bids;

Neither the said Bidder nor any of its officers, partners, owners, agent representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, vendor or person, to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the CITY OF MOUNT DORA.

The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_

\_\_\_\_\_  
Title

My Commission Expires: \_\_\_\_\_

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A), FLORIDA STATUTES,  
ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. THIS SWORN STATEMENT IS SUBMITTED TO City of Mount Dora

by \_\_\_\_\_  
(Print Individual's Name and Title)

for \_\_\_\_\_  
(Print Name of Entity Submitting Sworn Statement)

whose business is \_\_\_\_\_ and

(if applicable) its Federal Employer Identification Number (FEIN) is \_\_\_\_\_

2. I understand that a “public entity crime” as defined in Paragraph 287.133 (1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
- a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business

with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies).

\_\_\_\_\_ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, nor any affiliates of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order).

**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR A CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

\_\_\_\_\_  
(Signature)

Sworn and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Personally known \_\_\_\_\_  
\_\_\_\_\_  
(Notary)

OR produced identification \_\_\_\_\_  
Notary Public State of \_\_\_\_\_

\_\_\_\_\_  
(Type of Identification) My commission expires: \_\_\_\_\_

**VENDOR INFORMATION**

Vendor is:

- ( ) Corporation
- ( ) Partnership
- ( ) Sole Proprietorship
- ( ) Other \_\_\_\_\_(Explain)

Federal Employer Identification Number: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_ Web Address: \_\_\_\_\_

If remittance address is different from the mailing address so indicate below.

Vendor Name: \_\_\_\_\_

Remittance Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Submitted by: \_\_\_\_\_

Name & Title Printed: \_\_\_\_\_





# CITY OF MOUNT D O R A

## COMPLIANCE WITH THE PUBLIC RECORDS LAW

Upon award recommendation or ten (10) days after opening, submittals become "public records" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Bidders must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a bid/proposal authorizes release of your Vendor's credit data to the CITY.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their bid/proposal package are exempt from the Public Records Act, identifying the specific exemption section that applies to each. The protected information must be submitted to the CITY in a separate envelope marked accordingly.

By submitting a response to this solicitation, the company agrees to defend the CITY in the event we are forced to litigate the public records status of the company's documents.

Company Name: \_\_\_\_\_

Authorized representative (printed): \_\_\_\_\_

Authorized representative (signature): \_\_\_\_\_

Project Number: **ITB #19-LS-022**

Date: \_\_\_\_\_

**PROPOSAL/BID PRICING FORM**  
**ITB# 19-LS-022**  
**“Fireworks Display Services”**

Therefore, the undersigned, Hereinafter called “Bidder” hereby certifies that he/she has familiarized himself/herself with the extend of the services, and having examined carefully the scope of services herein, propose to furnish all labor, equipment, and services without exception, for the “**Fireworks Display Services**”. **Award will be based on Grand Total amount.**

DISPLAY DESCRIPTION	TOTAL COST
3 <sup>rd</sup> of July	\$
New Year’s Eve Display	\$
Alternate Event (1)	\$
<b>GRAND TOTAL</b>	<b>\$</b>

**Total Price in Words:** \_\_\_\_\_

*"The undersigned, as Bidder, hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the BID and Specifications for the work and comments hereto attached. The Bidder agrees, if this Bid is accepted, to contract with the City of Mount Dora in the form of an Agreement, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, labor and service necessary to complete the work covered by the Bid and Agreement Documents for this Project. The Bidder agrees to accept in full compensation for each item the prices named in the schedules incorporated herein.*

*Bidder agrees to supply the products or services at the prices proposed above in accordance with the terms, conditions and specifications contained in this Bid."*

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Company Authorized Representative Name: \_\_\_\_\_

Signature/Date: \_\_\_\_\_

**PLEASE INCLUDE IN YOUR PRICING ABOVE ANY OTHER POTENTIAL ADDITIONAL SERVICES THAT MAY BE REQUIRED AND ASSOCIATED WITH COSTS.**



Cut and use this label for Bid Package

CITY OF MOUNT DORA  
PURCHASING DEPARTMENT  
1501 ROBIE AVENUE  
MOUNT DORA, FL 32757

ITB# 19-LS-022

Fireworks Display Services

OPENING DATE/TIME: May 28, 2019  
by 2:00 pm