

## Application Information

You must have the following information to complete the **Historic Marker Program Application**:

- The property's address.
- Owner's information: name and mailing address
- Building information.
- Year built, style of building, use of building (residential, commercial, etc).
- Fees correlate to market price of production costs.

## Application Submission

- The Historic Preservation Board meets the **last Wednesday of every month**.
- Applications must be submitted **at least three weeks prior to the meeting**.

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# The Historic Marker Program



CITY OF  
MOUNT  
DORA

## What is the Historic Preservation Board?

The Historic Preservation Board is a volunteer group of seven (7) citizens, appointed by the Mayor and City Council that is involved in historic preservation issues as specified in the Mount Dora Land Development Code. The Board is made up of residents or business owners in Mount Dora who are interested in, and have a working knowledge of, historic preservation. Through the Certificate of Appropriateness process, they make recommendations to ensure the property owner a quality restoration or rehabilitation project, which will not only enhance his property, but the entire neighborhood as well. The Board also awards historic markers that designate locally significant historic buildings within the city.

## What's In A Name?

Usually the history of the building or property. A building's name is typically stated in the City's historic buildings survey. Names given to a building usually are those of the original resident, or for that person or persons who lived there the longest, or both. When researching your property make sure you note all names associated with the building as well as when they owned or resided at the property.



*351 W. 10th Avenue*

## How Do I Research The History Of My Building?

As described in the Historic Marker Program Criteria, certain historic information is necessary to evaluate an application for a historic marker. How does one obtain this historical information? Fortunately, the Historic Preservation Board has conducted research and documented the historic significance of over 400 buildings in the oldest parts of the city. In most cases, these documents provide all the information required in the historic marker application. If your property has not been researched, detailed instructions on how to obtain historic information on your building is attached at the end of this brochure.

## The Historic Marker Program

The City of Mount Dora Historic Marker Program identifies those buildings, structures, or sites of either historical or architectural significance. The purpose of the marker program is to illustrate our history and educate the public in that history and architecture. It also encourages the restoration and maintenance of historical properties located in the City of Mount Dora. An application is initiated by the property owner. Once a property is designated, a plaque and a certificate are presented to the property owner and a resolution is recorded. The property and the structure located upon it are subject to the requirements for historic sites as set forth in the Land Development Code. The designation conferred runs with the property.

# Historic Marker Program Criteria

**One or more of the following criteria must be met to qualify:**

- The life or activities of a major person important in city, state or national history is associated in a significant way
- An historic event or major historic event occurred with a significant effect upon the city, state or nation
- Shows the historical, political, cultural, economic or social trends of the community in history
- A significant association with a past or continuing institution that has contributed substantially to the City

**For a building, structure, or site to be deemed to have architectural or aesthetic significance, one or more the following criteria must be met to qualify:**

- An era of history is characterized by one or more distinctive architectural styles
- Embodies distinguishing characteristics of an architectural style, period or method of construction
- Example of historic or outstanding work of a prominent architect, designer, landscape architect or builder
- Contains design, detail, material, or craftsmanship of outstanding quality or represents an innovation/adaptation to the Central Florida environment at that time.